## How to create a new account in SanerNow?

- Sanernow All Organizations ~ Mon Oct 10 3:26:45 PM 🚫 💄 Priyanka Hiremath 🗸 **Control Panel** All Organizations Manage your organizations and their preferences. All Organizations 👻 3 1500 1398 Users 2 ORGANIZATIONS ASSIGNED SUBSCRIPTIONS AVAILABLE SUBSCRIPTIONS Deployment 4 Discovery Device Scanning Active Directory Sync Manual Import SecPod SecPod Technologies SecPod US Agents Agent Deployment @secpod.com demo@secpod.com @secpod.com 90/100 11/1000 1/400 Agent Configuration Network Scanner Summary Scanners Scan Configuration Scan Policy Authentication ۲ Single Sign-On 2. Version 5.2.0.0 🖕 Copyright © 2008-2022 Sec
- 1. To create a new account, go to the **Control Panel** and choose the **Organization**.

## 2. Click on New Account.

Control Panel		Accounts Manage your accounts and their preferences				New Account	
SecPod - Users	11 2	2 accounts	9 ASSIGNED SI		10 AVAILABLE SUBSCRIF	PTIONS	
Discovery					Search:		
Device Scanning Active Directory Sync		Account Name	Email Id 0	Subscription 0	Expiry Date 0	Action	
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Network Scanne	r	Showing 1 to 2 of 2 entries				Previous 1 Nex	
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uthentication	۲						
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3. Fill in all the details for Account Name, Email ID.

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Control Panel		Accounts Manage your accounts a	New Account		R New Account
SecPod + Users	8 2		Account Name (*) SiteZ.SecPod	10 AVAILABLE SUBSCR	PTIONS
Deployment     Discovery	<u> </u>		Email Id (*) email@secpod.com	Search:	
Device Scannin Active Director	g y Sync	Account Name	Allowed Subscriptions (*) ( Available Subscriptions: 10 )	Expiry Date	Action
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Network Scanner Summary Scanners Scan Configurat	tion	Showing 1 to 2 of 2 entries		-	Previous 1 Next
Scan Policy			Cancel Create		
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4. The number of subscriptions allowed is displayed.

5. Accordingly, you can give a custom number of subscriptions or select the **Auto-increment** option.

Auto Increment view

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Control Panel Accounts Manage your accounts	New Account		Ez New Account
SecPod -	Account Name (*) SiteZ.SecPod	10 available subscriptions	
Discovery	email@secpod.com	Search:	
Device Scanning Active Directory Sync	Account Name Allowed Subscriptions (*) (Available Subscriptions: 10) Auto Increment Custom 0	Expiry Date	• Action •
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Network Scanner Showing 1 to 2 of 2 entries Summary Scanners Scan Configuration Scan Policy	s 	(	Previous 1 Next
- Authentication	Cancel Create		
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Custom view

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Control Panel		Accounts Manage your accounts a	New Account		Es New Account
SecPod -	8		Account Name (')	10	
Users	*		SiteZ.SecPod	AVAILABLE SUBSCRIPTIONS	
Deployment     Discovery	-		Email Id (*) email@secpod.com	Search:	
Device Scannin Active Director	g ry Sync	Account Name	Allowed Subscriptions (*) ( Available Subscriptions: 10 )	Expiry Date	• Action •
Manual Import		SiteX.SecPod	Auto Increment  Custom 8	301 days left	<b>⊠ 6 0 0</b>
Agents Agent Deploym Agent Configur	ent ation	SiteY.SecPod	Agent auto update	301 days left	፼ ፼ ₩
Network Scanner Summary Scanners		Showing 1 to 2 of 2 entries			Previous 1 Next
Scan Policy					
Authentication	۲		Cancel Create		
Single Sign-On	2.				

- 6. Enable the **Auto-agent update**.
- 7. Enable the **Password protect agent**. Enter the password and re-enter the password.
- 8. Click on **Create**.

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Control Panel		Accounts Manage your accounts and their preferences			New Account		
SecPod -		3	ç	B	2		
Users	۱.	ACCOUNTS	ASSIGNED SU		AVAILABLE SUBSCRIPTIONS		
Deployment     Discovery	•				Search:		
Device Scanning Active Directory Sync		Account Name	Email Id	Subscription 0	Expiry Date 0	Action °	
Manual Import		SiteX.SecPod	demo@secpod.com	• (100 mmd	301 days left	⊠ 🗹 💼 🔹	
Agents Agent Deployment Agent Configuration		SiteY.SecPod	temp@secpod.com	0 Used (Auto Increment)	301 days left	2 🗹 🕯 🔹	
Network Scanner		SiteZ.SecPod	email@secpod.com	0 / 8 used	301 days left	🖂 🕼 🕯	
Summary Scanners Scan Configuration Scan Policy		Showing 1 to 3 of 3 entries			Р	revious 1 Next	
	•						
Single Sign-On	2						

- The new account is created in **Accounts** page in a tabular column.
- The new account has the details like Account Name, Email ID, Subscription, Expiry Date, and Action.
- In Action, you can set up the mail settings for corresponding account, edit the current

account details, delete the account, and can redirect to visibility dashboard of this account.

You now know how to create a new account in SanerNow.