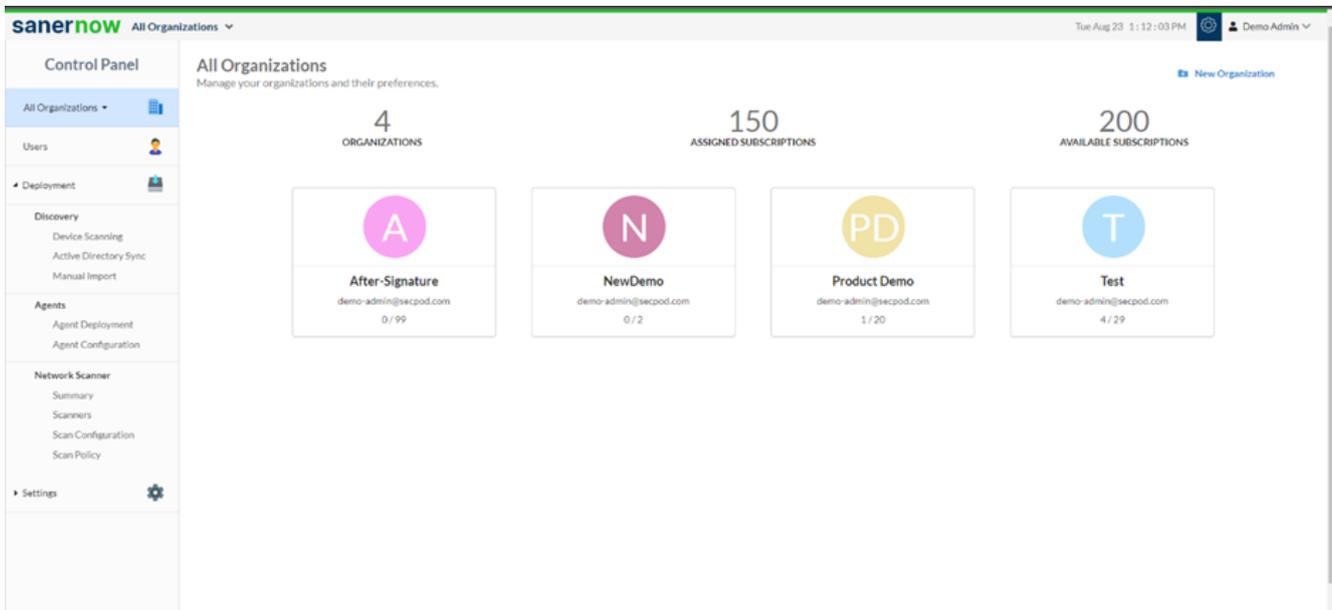
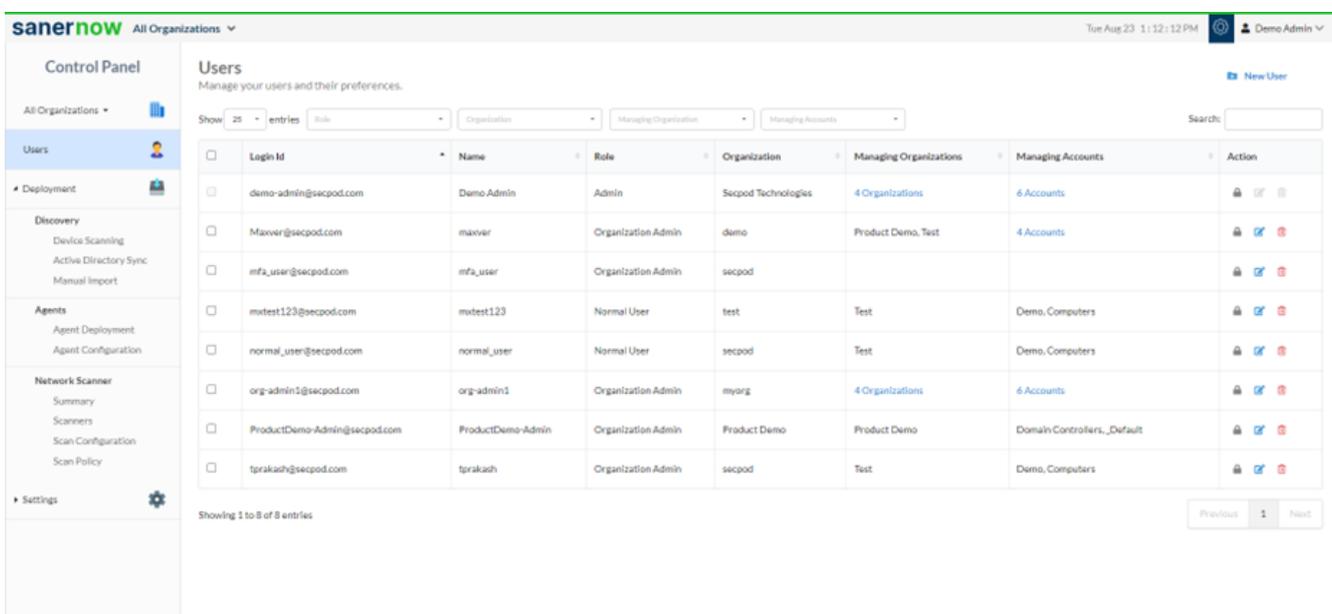


How to manage users and their preferences using role-based access?

1. Go to **Control Panel**.



2. Click on the **Users**, and you will land on the Users page.



3. You can create New User by clicking on **New Users** and filling up all the details.

4. You can also manage users with multiple filters like **Role-based access, Organizations,**

Managing organizations, and Managing accounts.

5. Role-based access filter view

The screenshot shows the SanerNow Users management interface. The 'Role' dropdown is open, showing 'Admin' and 'Normal User' options. The table lists users with columns for Login Id, Name, Role, Organization, Managing Organizations, and Managing Accounts.

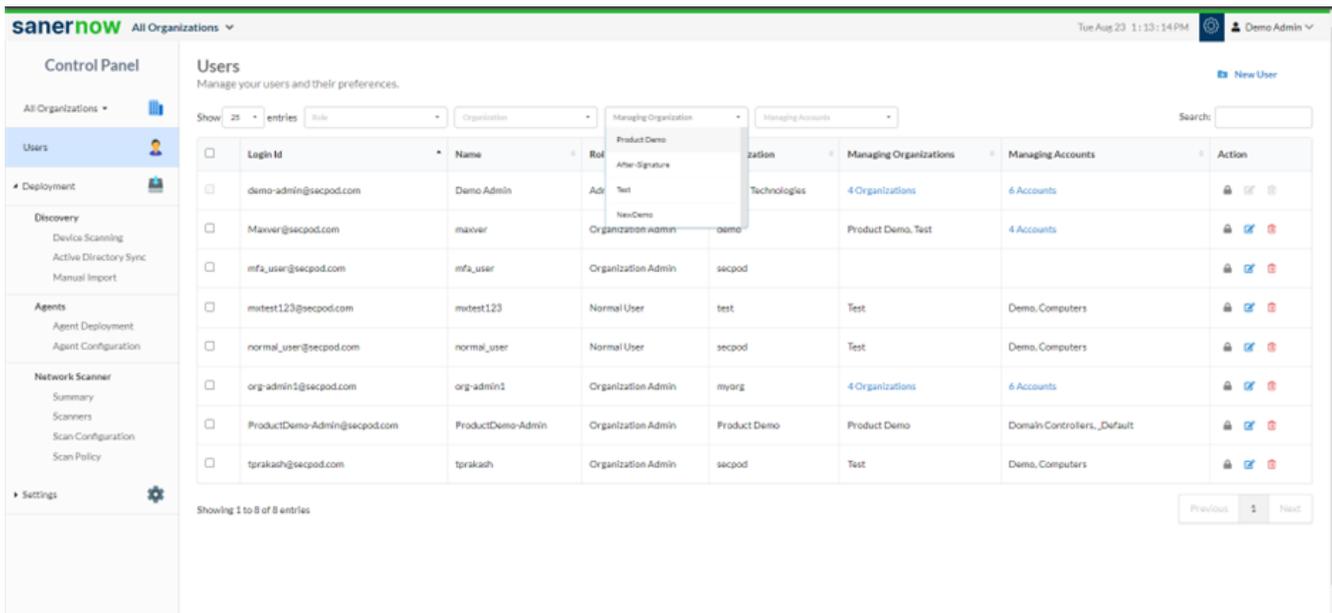
Login Id	Name	Role	Organization	Managing Organizations	Managing Accounts	Action
demo-admin@secpod.com	Demo Admin	Admin	Secpod Technologies	4 Organizations	6 Accounts	[Icons]
Maiver@secpod.com	maiver	Organization Admin	demo	Product Demo, Test	4 Accounts	[Icons]
mfa_user@secpod.com	mfa_user	Organization Admin	secpod			[Icons]
mxtest123@secpod.com	mxtest123	Normal User	test	Test	Demo, Computers	[Icons]
normal_user@secpod.com	normal_user	Normal User	secpod	Test	Demo, Computers	[Icons]
org-admin1@secpod.com	org-admin1	Organization Admin	myorg	4 Organizations	6 Accounts	[Icons]
ProductDemo-Admin@secpod.com	ProductDemo-Admin	Organization Admin	Product Demo	Product Demo	Domain Controllers, _Default	[Icons]
tprakash@secpod.com	tprakash	Organization Admin	secpod	Test	Demo, Computers	[Icons]

6. Organization filter view

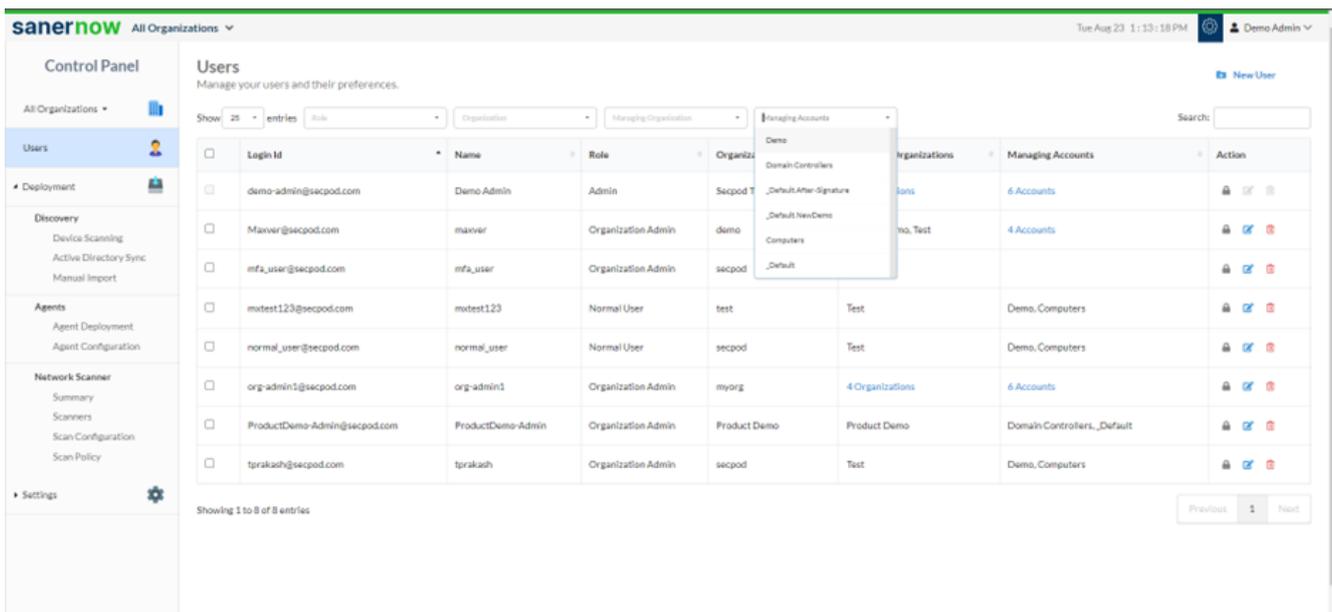
The screenshot shows the SanerNow Users management interface. The 'Organization' dropdown is open, showing 'Secpod Technologies', 'demo', 'secpod', 'test', and 'myorg' options. The table lists users with columns for Login Id, Name, Role, Organization, Managing Organizations, and Managing Accounts.

Login Id	Name	Role	Organization	Managing Organizations	Managing Accounts	Action
demo-admin@secpod.com	Demo Admin	Admin	Secpod Technologies	4 Organizations	6 Accounts	[Icons]
Maiver@secpod.com	maiver	Organization Admin	demo	Product Demo, Test	4 Accounts	[Icons]
mfa_user@secpod.com	mfa_user	Organization Admin	secpod			[Icons]
mxtest123@secpod.com	mxtest123	Normal User	test	Test	Demo, Computers	[Icons]
normal_user@secpod.com	normal_user	Normal User	secpod	Test	Demo, Computers	[Icons]
org-admin1@secpod.com	org-admin1	Organization Admin	myorg	4 Organizations	6 Accounts	[Icons]
ProductDemo-Admin@secpod.com	ProductDemo-Admin	Organization Admin	Product Demo	Product Demo	Domain Controllers, _Default	[Icons]
tprakash@secpod.com	tprakash	Organization Admin	secpod	Test	Demo, Computers	[Icons]

7. Managing Organization filter



8. Managing Accounts filter



9. You can also **Search** for users in the search bar.

Thus, using these filters, you can easily manage users and their preferences.