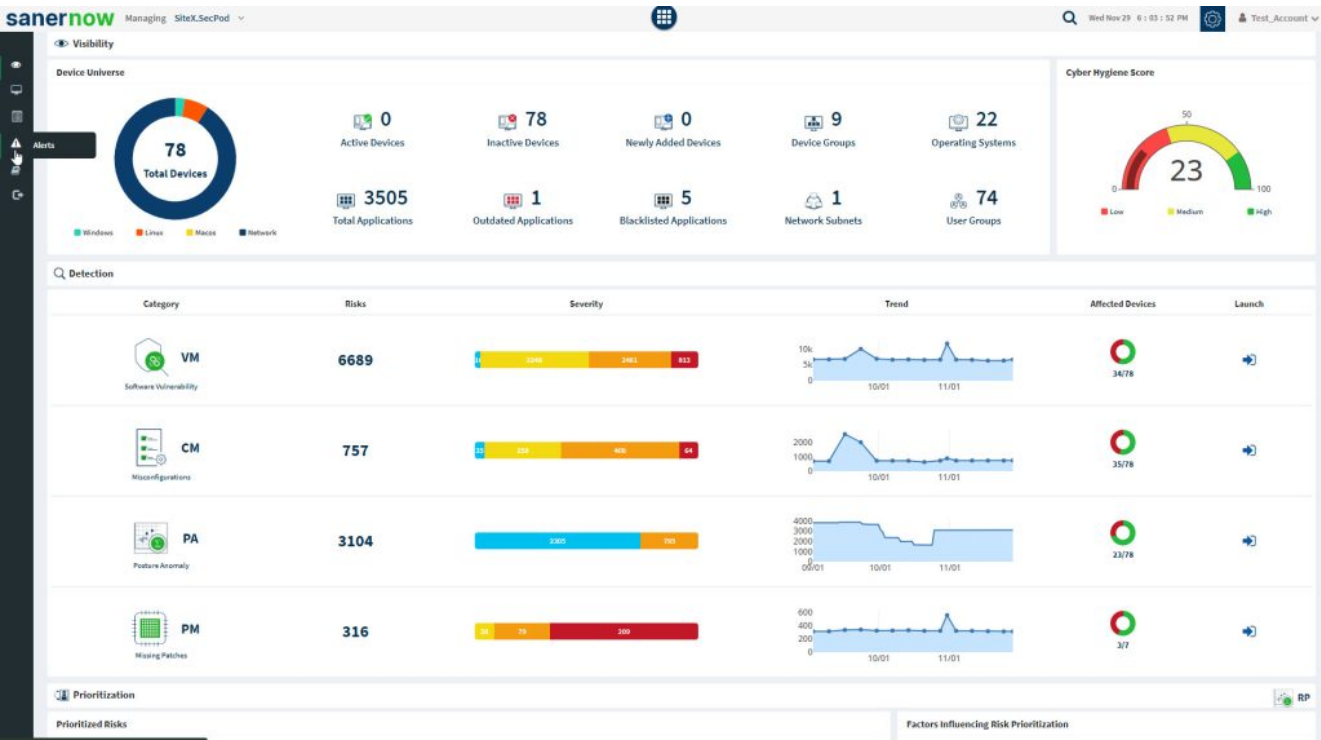


# How to view, download and filter the audit logs?

- 1. Choose the account and click on Audit Logs on the left-hand side.



- 2. You will be displayed with list of logs with Job Code, Date, Organization name, Account, Name of the person, and message.

saner**now** Managing \_Default

Fri Apr 28 12:38:59 PM admin

Audit Logs

Job Code	Date	Organization	Account	User	Message
7000-7009	2023-04-28 03:30:02 AM IST	NSETeam	Rakshittha	admin	Sent Request for PA scan
3000-3001	2023-04-28 11:27:31 AM IST	NSETeam	_Default	admin	Account access _Default
10000-10001	2023-04-28 11:27:31 AM IST	NSETeam	_Default	admin	User login admin@secpod.com
3000-3001	2023-04-28 11:29:01 AM IST	NSETeam	Suraj	admin	Account access Suraj
3000-3024	2023-04-28 11:42:31 AM IST	NSETeam	Suraj	admin	Enable alert Asset Exposure
3000-3023	2023-04-28 11:42:32 AM IST	NSETeam	Suraj	admin	Disable alert Asset Exposure
3000-3024	2023-04-28 11:42:32 AM IST	NSETeam	Suraj	admin	Enable alert Asset Exposure
3000-3023	2023-04-28 11:42:44 AM IST	NSETeam	Suraj	admin	Disable alert Asset Exposure
3000-3024	2023-04-28 11:42:52 AM IST	NSETeam	Suraj	admin	Enable alert Asset Exposure
3000-3024	2023-04-28 11:43:03 AM IST	NSETeam	Suraj	admin	Enable alert Posture Anomaly
3000-3024	2023-04-28 11:43:09 AM IST	NSETeam	Suraj	admin	Enable alert Vulnerability Management
3000-3023	2023-04-28 11:43:20 AM IST	NSETeam	Suraj	admin	Disable alert Posture Anomaly
3000-3024	2023-04-28 11:43:32 AM IST	NSETeam	Suraj	admin	Enable alert Compliance Management
3000-3024	2023-04-28 11:43:40 AM IST	NSETeam	Suraj	admin	Enable alert Patch Management
3000-3024	2023-04-28 11:43:46 AM IST	NSETeam	Suraj	admin	Enable alert Endpoint Management
3000-3024	2023-04-28 11:43:56 AM IST	NSETeam	Suraj	admin	Enable alert Device Management
3000-3023	2023-04-28 11:44:03 AM IST	NSETeam	Suraj	admin	Disable alert Device Management
3000-3023	2023-04-28 11:44:05 AM IST	NSETeam	Suraj	admin	Disable alert Endpoint Management

3. You have **Search Bar** to search for specific audit logs. you can search with names, job codes.

4. Also, you can download the entire audit log list in **CSV** format. You can get [job codes \(?\)](#).

5. You can filter audit logs to show recent actions.

## Select Account

saner**now** Managing \_Default

Fri Apr 28 12:57:36 PM admin

Audit Logs

Filter Audit Logs

Select Organization: NSETeam

Select Account: **Select Accounts**

Select Users:

Select Tools: ☐ Select all, ☐ Tanish, ☐ Aman, ☐ Suraj, ☐ \_Default

Select Actions: 2023-04-28 - 2023-04-28

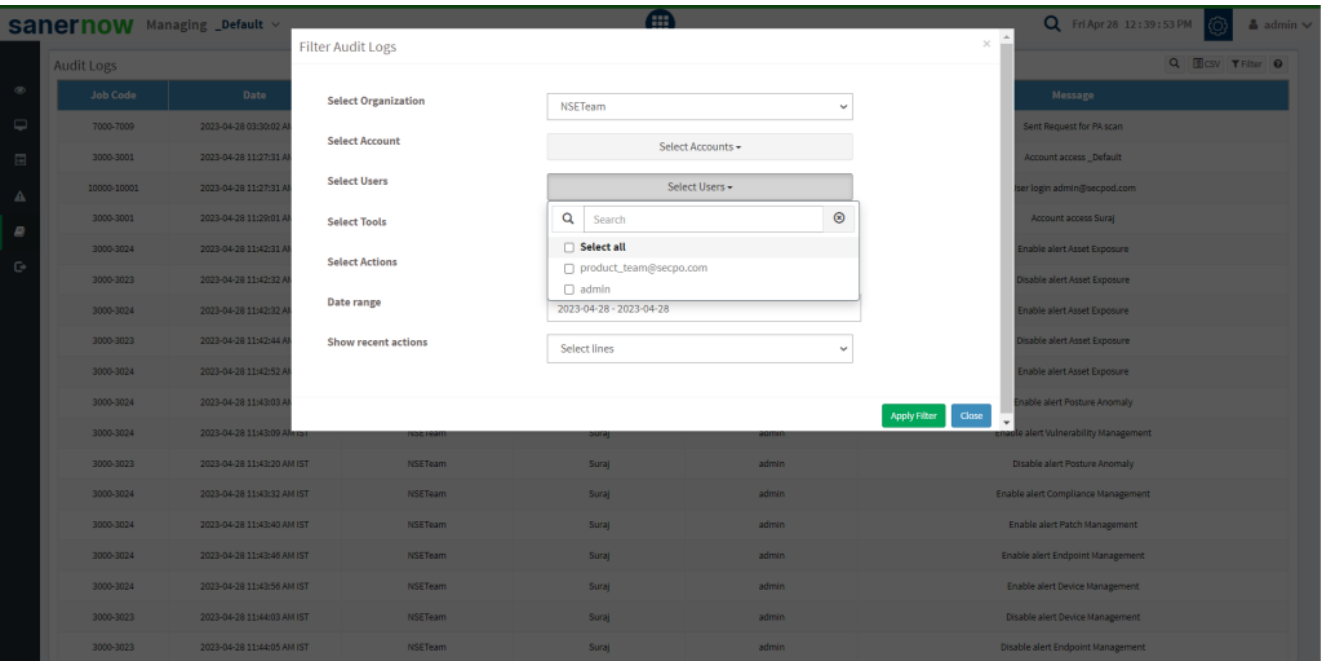
Date range:

Show recent actions:

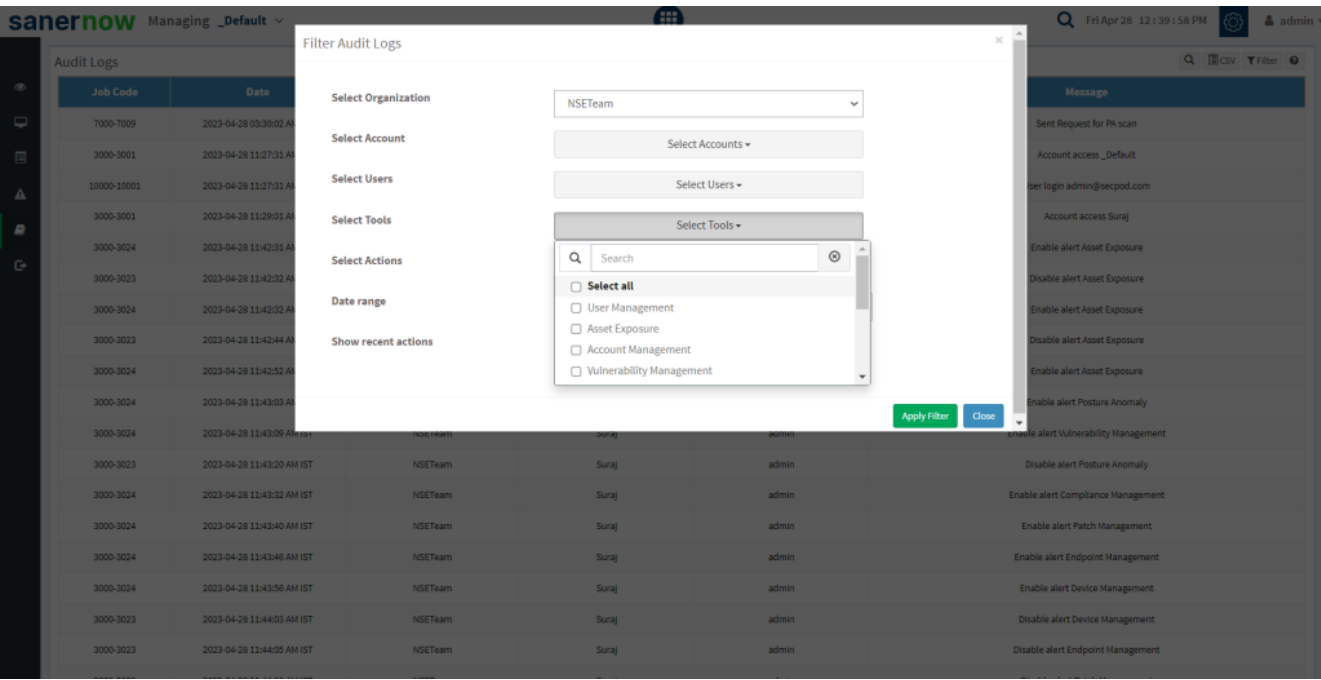
Apply Filter Close

Job Code	Date	Organization	Account	User	Message
7000-7009	2023-04-28 03:30:02 AM IST	NSETeam	Rakshittha	admin	Sent Request for PA scan
3000-3001	2023-04-28 11:27:31 AM IST	NSETeam	_Default	admin	Account access _Default
10000-10001	2023-04-28 11:27:31 AM IST	NSETeam	_Default	admin	User login admin@secpod.com
3000-3001	2023-04-28 11:29:01 AM IST	NSETeam	Suraj	admin	Account access Suraj
3000-3024	2023-04-28 11:42:31 AM IST	NSETeam	Suraj	admin	Enable alert Asset Exposure
3000-3023	2023-04-28 11:42:32 AM IST	NSETeam	Suraj	admin	Disable alert Asset Exposure
3000-3024	2023-04-28 11:42:32 AM IST	NSETeam	Suraj	admin	Enable alert Asset Exposure
3000-3023	2023-04-28 11:42:44 AM IST	NSETeam	Suraj	admin	Disable alert Asset Exposure
3000-3024	2023-04-28 11:42:52 AM IST	NSETeam	Suraj	admin	Enable alert Asset Exposure
3000-3024	2023-04-28 11:43:03 AM IST	NSETeam	Suraj	admin	Enable alert Posture Anomaly
3000-3024	2023-04-28 11:43:09 AM IST	NSETeam	Suraj	admin	Enable alert Vulnerability Management
3000-3023	2023-04-28 11:43:20 AM IST	NSETeam	Suraj	admin	Disable alert Posture Anomaly
3000-3024	2023-04-28 11:43:32 AM IST	NSETeam	Suraj	admin	Enable alert Compliance Management
3000-3024	2023-04-28 11:43:40 AM IST	NSETeam	Suraj	admin	Enable alert Patch Management
3000-3024	2023-04-28 11:43:46 AM IST	NSETeam	Suraj	admin	Enable alert Endpoint Management
3000-3024	2023-04-28 11:43:56 AM IST	NSETeam	Suraj	admin	Enable alert Device Management
3000-3023	2023-04-28 11:44:03 AM IST	NSETeam	Suraj	admin	Disable alert Device Management
3000-3023	2023-04-28 11:44:05 AM IST	NSETeam	Suraj	admin	Disable alert Endpoint Management

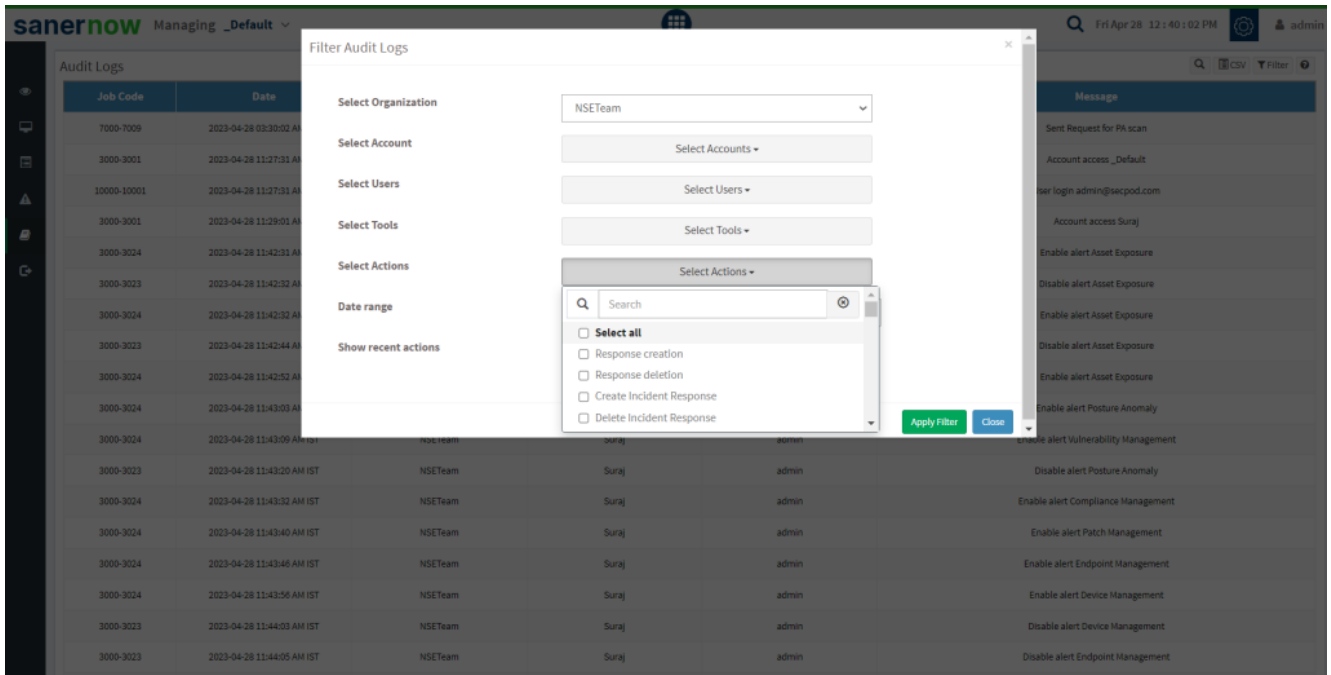
## Select Users



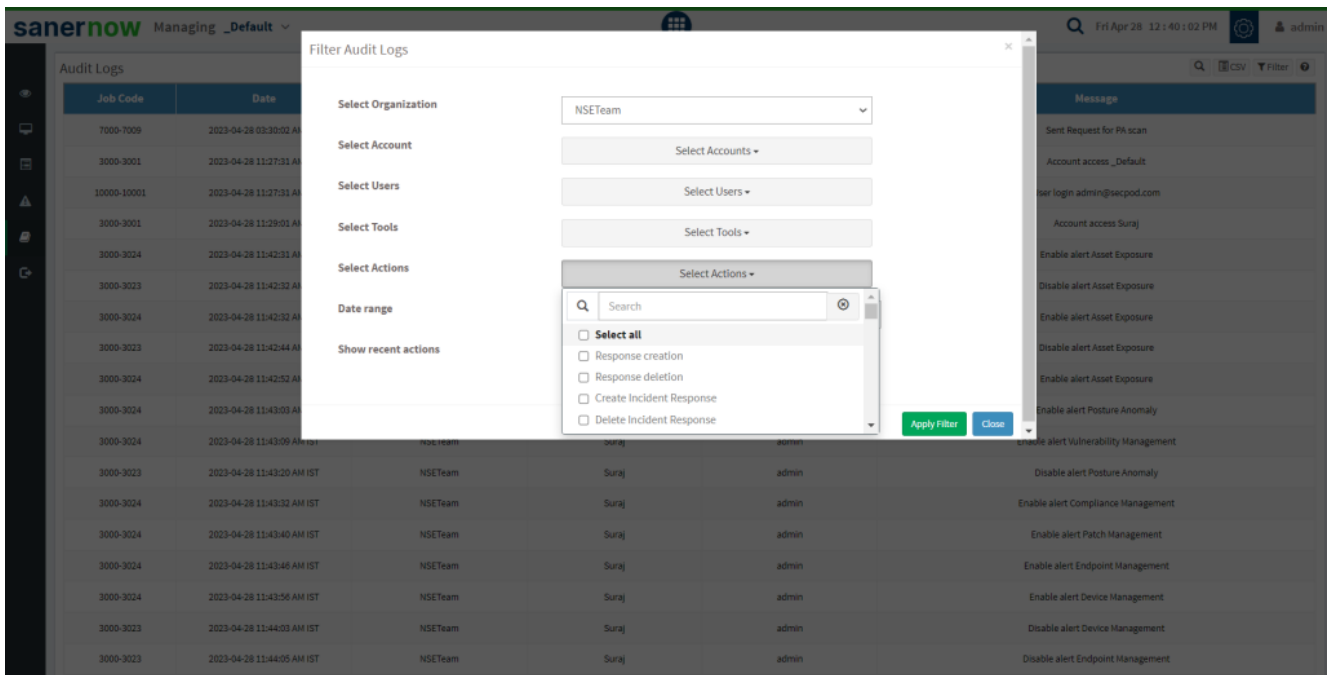
## Select Tools



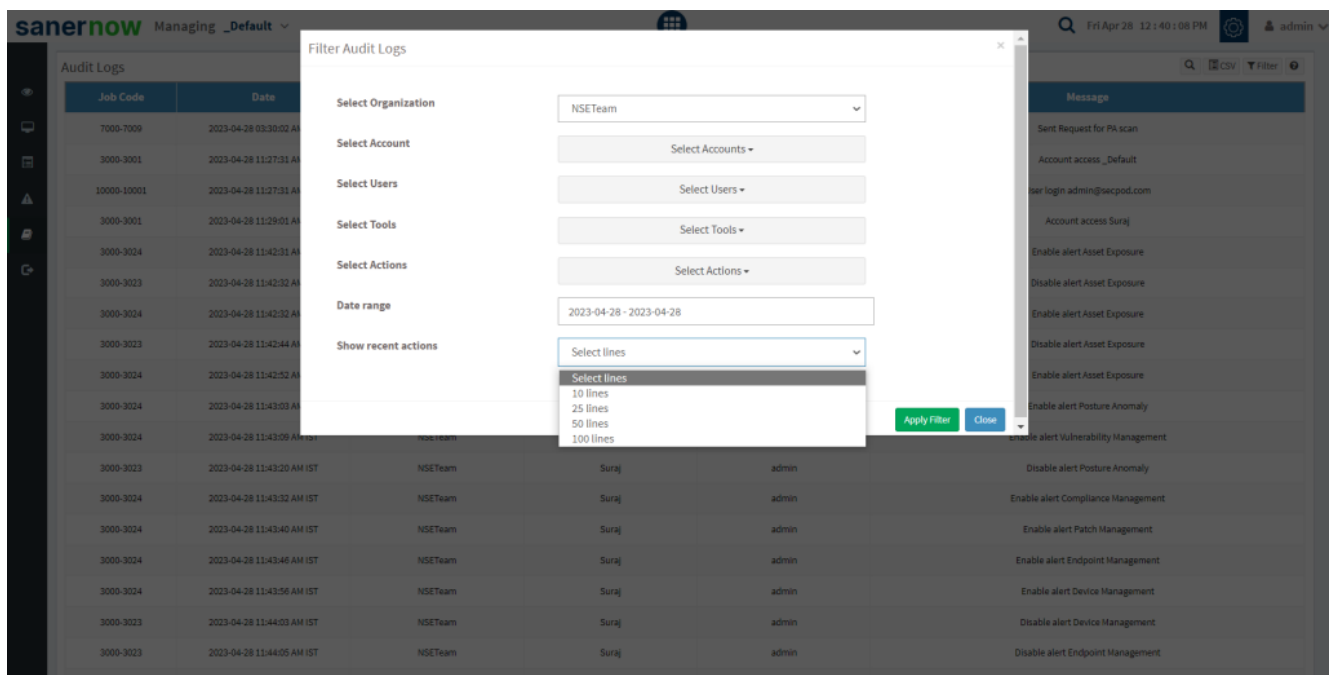
## Select Actions



## Date Range



## Show Recent Actions



6. Click on **Apply Filter**

Now you know how to view, download and filter the audit logs.